

SARA LAFLEUR-VETTER

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PROFESSIONAL EXPERIENCE

- **Editorial and Art Intern at San Francisco Magazine**, San Francisco, CA (September 2010-Present)
 - Fact check multiple articles over several rounds of editing in preparation for publication
 - Pitch articles to editor-in-chief for up-coming magazines
 - Interview contributors and write pieces on them for opening of magazine
 - Professional photography to accompany articles
 - Copy-edit final version of magazine for stylistic, formatting, or other errors
 - Manage DVD back-up of all previously printed magazine for archive
- **Co-editor of Arts & Culture for Caterwaul Quarterly** www.caterwaulquarterly.com (2008-Present)
 - Recruit and assign articles to freelance writers and illustrators for assignment
 - Proof-read, copy-edit, and upload articles to layout
 - Design layout for Arts & Culture features
 - Advertise magazine on online networks and blogs
- **Archaeological Photographer for American Research Center in Egypt**, Luxor, Egypt (Oct 2008-June 2010)
 - Photographic documentation of each decorated surface of 16,000 previously unrecorded ancient temple blocks
 - Photographic documentation of Karnak Temple columns before and after conservation
 - Photographic documentation of on-going manual labor within Karnak Temple
 - Process, key-in metadata, number and upload photos to database each evening for archaeological research
- **Editor & Director of Publishing at Eclectic Publishing & Translations**, St. Petersburg, Russia (2006-2008)
 - Liaise between Director and Editorial and Publishing Departments
 - Conceptual design of Cool English Magazine
 - Translate Russian articles on a variety of topics into English
 - Assign, edit, & layout articles
 - Manage translation and oversaw CD recording & production in professional studio
 - Produce and update website content
 - Oversee contract publishing projects
- **English Teacher at The Language Studio**, St. Petersburg, Russia (2007-2008)
 - Taught child and adult classes in beginner and intermediate English
 - Held individual private tutoring to commercial clients at their offices
- **Freelance Photographer & Writer at The St. Petersburg Times**, St. Petersburg, Russia (2006)
 - Researched, wrote, and photographed two investigative special features for the Art & Culture section

- **Sales Clerk at K&M Camera**, Manhattan, NYC (2005-2006)
 - Processed black and white and color film
 - Answered questions from professional photographers and students
 - Sold cameras and camera accessories
- **Teacher's Assistant to Russian Department**, Reed College (2003-2005)
 - Prepared coursework for Russian Department classes
 - Edited professor's academic articles
 - Managed public relations for visiting lectures

VOLUNTEER EXPERIENCE

- **Volunteer at Upsala**, Child Circus for Troubled Youth, St. Petersburg, Russia (2006-2008)
 - Taught free English lessons to children once a week
 - Provided professional photographic services for website
 - Advertised Upsala's project in piece for St. Petersburg Times *Giving Magazine*
- **Volunteer at Nochlezhka (Night Shelter)**, St. Petersburg, Russia (2004-2005)
 - Distributed hot meals to homeless citizens in three locations in/around St. Petersburg
 - Provided professional photographic services for website
 - Advertised Nochlezhka's services in piece for St. Petersburg Times
- **Food Preparer at MANNA** (Metropolitan Area Neighborhood Nutrition Alliance), Philadelphia, PA (1998-2001)
 - Prepare dozens of nutritious meals one day a week for local bed-bound residents with AIDS/HIV

RELEVANT SKILLS

- 5 years experience shooting with DSLRs
- 2 years experience working as a professional archeological photographer in Egypt
- Adobe Creative Suite (Photoshop, InDesign, Illustrator, Bridge, Lightroom)
- Working familiarity with both Nikon and Canon cameras and lenses
- Imacon and Epson scanning and printing
- Academic knowledge of history of photography

EDUCATION

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| 2005 – 2006 | ● School of the Visual Arts, NYC
Photography |
| 2001 – 2005 | ● Reed College, Portland OR
B.A., Russian and Anthropology
Thesis: Russia At the 'Post': Reading the Changing Role of Literature
Through the Prism of Post-Soviet Publishing Houses
President's Commendation for Academic Excellence |
| Summer 2003 | ● Middlebury College, Middlebury VT
Certificate in Russian Proficiency |

AWARDS AND COMMISSIONS

- \$1500 Grant from Reed College Presidential Fund on basis of Portfolio Review to travel to Central Asia and photograph the impact of globalization on Kyrgyz/Uzbek culture.
- \$3000 Mellon 8 Grant for Thesis Research in Russia
- \$800 Grant from Reed College Presidential Fund for Thesis Research in Russia